



## 2022 HARTFORD AUDUBON SOCIETY MINI-GRANTS

**Purpose:** The purpose of the Hartford Audubon Society's (HAS) mini-grants program is to help fund and support initiatives within the State of Connecticut, and especially within the Hartford County area, that specifically benefit the avian wildlife in our state. It is part of the Hartford Audubon Society's mission to awaken a wider public interest in the enjoyment, preservation, and protection of birds and their habitat.

**Guidelines:** Please review these guidelines before submitting an application:

1. Grants may be requested for any amount up to a maximum of \$1,000 to any one recipient. Proposals for one-year projects are preferred, but two-year projects are eligible. All grant proposals need to demonstrate benefit to birds, birding, or bird habitat in Connecticut.
2. Applications for HAS mini-grants must be submitted on or before 5 pm on February 15<sup>th</sup> for consideration in March of that calendar year.
3. Preference will be given to applications from within Hartford County, as well as to new applicants. Grants may be limited to two consecutive years per recipient.
4. An applicant need not be a member of HAS to apply.
5. Applicants are required to use the grant funds and provide a follow-up report to HAS no later than February 15th of the following year. The report must describe the use of the grant and specific expenses. Unused funds must be returned to HAS. Failure to provide this report on time may result in a requirement to repay the grant and a prohibition to apply for future grants.
6. HAS must be credited in any publicity resulting from any initiative funded either wholly, or in part, with funds from a HAS mini-grant. Recipients agree to be featured in publications of HAS.
7. The HAS Board will evaluate and award grants at the March HAS Board meeting each calendar year. Winning applicants will be notified shortly after selection, and will be introduced and celebrated at the HAS annual meeting in May of that calendar year.
8. HAS Board members and officers are not eligible to apply. Any HAS Board member with a conflict of interest with a submitted application shall be excluded from participating in the award evaluation process.
9. Applications and their guidelines are available for downloading on the HAS website at [www.hartfordaudubon.org](http://www.hartfordaudubon.org)

Applications should be emailed to: [info@hartfordaudubon.org](mailto:info@hartfordaudubon.org) with "Mini-grant Application" in the subject line, or mailed to:

**Hartford Audubon Society, Inc.**  
**ATT: Mini-grants**  
**PO Box 270207**  
**West Hartford, CT 06127-0207**